

**CLEARWATER RECREATION COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 11, 2024**

Attendance:

The Clearwater Recreation Commission met on Wednesday, September 11, 2024, with the following members present: Amanda Germann, Jamie Tjaden, Landon Doll, John Hurley and Layne Pike. Recreation Director, Rebekah Zook, was not present. Visitors in attendance included the following: Courtney Zollinger, Ron Witt, Shirly Palmer-Witt, and Rob Glenn.

Approval of Agenda:

A motion was made by Mr. Hurley and seconded by Mr. Doll to approve the agenda as presented. Motion carried: 5 - yes; 0 - no.

Approval of Minutes:

A motion was made by Mrs. Tjaden and seconded by Mr. Hurley to approve the joint meeting minutes of August 20, 2024, between Clearwater Recreation Commission and Clearwater City Council, as presented. Motion carried: 5 - yes; 0 - no.

A motion was made by Mr. Hurley and seconded by Mr. Pike to approve the Clearwater Recreation Commission minutes of August 21, 2024, as presented. Motion carried: 5 - yes; 0 - no.

Approval of Warrants:

A motion was made by Mrs. Tjaden and seconded by Mr. Pike to approve the warrants of August 21, 2024, as presented. Motion carried: 5 - yes; 0 - no.

A motion was made by Mr. Hurley and seconded by Mrs. Tjaden to approve the warrants for the current month dated September 11, 2024, as presented. Motion carried: 5 - yes; 0 - no.

Approval of Financial Reports:

A motion was made by Mr. Pike and seconded by Mr. Doll to approve the financials for September 11, 2024, as presented. Motion carried: 5 - yes; 0 - no.

Rec Personnel:

A motion was made by Mr. Pike and seconded by Mr. Doll to terminate the current Rec Director appointment of Ms. Zook. Motion carried: 4 - yes; 1 – no (Mrs. Tjaden).

Executive Session:

A motion was made by Mr. Pike and seconded by Mr. Doll that the board enter into executive session to discuss personnel matters of nonelected personnel exception under KOMA, to include the Rec Commission only, and the open meeting will resume in the Library at 7:08 p.m. Motion carried: 5 - yes; 0 - no.

6:38 p.m. - Those going into executive session were: Mrs. Germann, Mrs. Tjaden, Mr. Doll, Mr. Hurley, and Mr. Pike.

7:08 p.m. - Those coming out of executive session were: Mrs. Germann, Mrs. Tjaden, Mr. Doll, Mr. Hurley, and Mr. Pike.

No action was taken while in executive session

Action Items from Executive Session:

A motion was made by Mrs. Germann and seconded by Mr. Doll to offer Ms. Zook a severance package for 4-weeks wages plus PTO. Motion carried: 5 - yes; 0 - no.

A motion was made by Mr. Hurley and seconded by Mr. Doll to remove Ms. Zook as a signer on all bank accounts. Motion carried: 5 - yes; 0 - no.

Action Items:

A motion was made by Mr. Pike and seconded by Mr. Hurley to set a special meeting for Tuesday, September 17, 6:30pm in the City Council Chambers for the purpose of discussing Rec Director job position. Motion carried: 5 - yes; 0 - no.

A motion was made by Mr. Hurley and seconded by Mrs. Tjaden to add Mr. Pike as an additional check signer at Emprise Bank. Motion carried: 5 - yes; 0 - no.

A motion was made by Mr. Hurley and seconded by Mrs. Tjaden to approve continued association with BFR CPA, LLC. Motion carried: 5 - yes; 0 - no.

Comments from the Public:

Rob Glen discussed the need for greater transparency from the Rec Commission and that the termination of Ms. Zook was done with no transparency. There were no other comments from the public.

Discussion Items:

Financials – Mrs. Zollinger presented a financial summary to Rec Commission Members to provide greater insight into previous spending compared to current budget.

Rec Center – Mrs. Germann shared an update regarding a couple of potential locations to consider for a future rec center. Members discussed pros and cons of each location. Mrs. Germann to reach out to Hugo Wall at WSU to begin talks about possibly working together to continue to advance the Rec Center initiative.

Sports Complex Master Plan – Mrs. Zollinger provided an update on the Sports Complex Master plan including preliminary layout drawings and an opinion of construction costs. Mrs. Zollinger asked Rec Members to begin identifying their highest priorities and to provide her with that feedback.

AYSO 491 – Mr. Pike shared details of a conversation with Tyson Frickey regarding field usage fees to be imposed by the City. The current proposal is for a \$15 fee per soccer player (per season) to help offset the costs of maintaining the soccer fields. This fee structure would begin in January of 2025. Given the recent approval by the Rec Commission to contribute up to \$75,000 to the City for the purposes of maintaining recreation facilities, the Rec Commission

members would like to engage in further discussions with the City and potentially propose some changes to the field usage fee structure for both Rec and AYSO.

The Rec Commission took some time to locate bills and needed paperwork from the Rec office.

Adjournment:

The regular September 11, 2024, meeting of the Clearwater Recreation Commission was adjourned. Meeting was adjourned at 9:01 p.m.

APPROVED: _____ DATE:

Amanda Germann, Chairman