

**Chisholm Trail Recreation Commission  
Minutes of September 13th, 2023  
Held at Clearwater Public Library**

**Members Present:** Amanda Germann, Layne Pike, and John Hurley

**Members Absent:** Jamie Tjaden

**Guests:** none

**Amanda Germann called the regular monthly meeting to order at 1835.**

**Review member minutes of:** August 21st, 2023 Germann motion, Hurley 2<sup>nd</sup>, motion passed 2-0.

**Reviewed warrants of:** August 21st, 2023, Germann motion, Hurley 2<sup>nd</sup>, motion passed 2-0.

**Approve warrants for:** October 11th, 2023, Pike motion, Hurley 2<sup>nd</sup>, motion passed 3-0.

**Review financial reports of:** October 11th, 2023 Pike motion, Germann 2<sup>nd</sup>, motion passed 3-0.

**Old Business**

Rec center: nothing new

Commission bylaws: Germann made a motion to change by laws.

Article II Section 1 from at recreation office to on the recreation commission website.

Article II Section 4 order of business to add, approve agenda as item number 2. Article III Section 6 change from the treasurer to the director of the commission.

Article IV Section 3 update the 1st paragraph from \$1499.00 to \$4,999.00, changing from \$1500.00, to \$5,000.00 for written bids, and to remove the sentence “all purchase orders shall be signed by the commission member preparing the form and shall be approved by the Chairman.”

**New Business:**

At large board member: director was asked to put the form out and that applications would be accepted up until October 4th. The director would then email copies to the application to the board to be able to review before the next meeting. Applicants would be encouraged to attend the October commission meeting for a question-and-answer session with members.

Germann updated board of the conversation that she and director had with the director in Newton. Director was asked to resend the presentation from when he came to speak with the board a few years back.

Hurley asked about the commission having a legal representative. Germann asked director to look into who other commissions use as legal representation for the next meeting.

**The next meeting will be October 11th, 2023, at 6:30 PM in the Clearwater Public Library.**

**Adjournment 2028**

