

**Clearwater Recreation Commission
Minutes of Wednesday, June 14, 2023
Held at Clearwater Public Library**

Members Present: Amanda Germann, Wayne Berntsen and John Hurley in person; Jamie Tjaden (left at 6:50 pm) and Layne Pike (left at 5:40 pm) via phone

Members Absent: none

Guests: Jennifer Hill, City of Clearwater attorney

Amanda Germann called the regular monthly meeting to order at 5:01 pm.

Review member minutes of: May 10, 2023 Germann motion, Tjaden 2nd, motion passed 2-1 (Hurley voted nay).

Germann moved to accept minutes of May 10 with changes made per the request of Hurley, Tjaden second. Revised minutes of May 10 are:

Hurley stated he and Tjaden met with city administrator about field usage agreement to include the Commission would install temporary fence at City Park, Commission would inform public about city SPV ordinance on social media but would not be required to enforce it and Commission would be responsible for moving trash cans once the game portion of their season begins. City administrator previously wanted the usage agreement signed before doing a walk through but allowed the walk through since Commission could not vote prior to baseball season starting. Hurley and Pike installed fence at City Park after meeting with city staff. Hurley made a motion, Tjaden 2nd, to accept field usage agreement including the above-mentioned topics.

Motion passed 3-0. Germann will meet with city administrator to sign agreement.

Reviewed warrants of: May 10, 2023, Tjaden motion, Hurley 2nd, motion passed 4-0.

Approve warrants for: June 14, 2023, Hurley motion, Berntsen 2nd, motion passed 4-0.

Review financial reports of: June 14, 2023 Hurley motion, Berntsen 2nd, motion passed 3-0 (Tjaden abstained).

Old Business:

Discussions continued about the feasibility and opportunities for Rec Center including initial cost and ongoing expenses, staffing, programs and how to make it a facility that would incorporate the entire community. Director will look into different options to make it an inclusive facility that would could possibly bring together other organizations.

Members finalized amounts for 2023-2024 budget and Director spoke about information received from Sedgwick County Clerk regarding the upcoming dates for budget preparation.

New Business:

Germann reported Commission Board violated the Kansas Open Meetings Act (KOMA) and invited Hill to the meeting to inform members what can/cannot be done in regards to KOMA. Hill said this particular violation was in regards to email communication and that email responses cannot be reply all when discussing business matters. Members can communicate in group messages if it is necessary to determine a meeting date/time, it only needs an appropriate amount of time to inform the public as there is no set time frame for notifications. Hill provided a handout to serve as a resource as a guide to the KOMA highlighting what defines a meeting and information about text messages and social media usage. Hurley asked about personal email addresses and Hill suggested creating emails for each member that would only be used for Commission purposes. Director will inquire with website host about creating new emails for members.

Hurley requested executive session for ten minutes at 7:02 to discuss non-elected personnel. Germann extended executive session for ten minutes at 7:12. Meeting reconvened at 7:23 pm.

Director gave activity update, progress on baseball season and challenges moving forward.

Adjournment at 8:04 p.m.

The next meeting will be July 11, 2023 at 6:30 PM in the library.

**Beki Zook
Recreation Director**