

**Clearwater Recreation Commission
Minutes of Wednesday, January 10, 2024
Held at Clearwater Public Library**

Members Present: Amanda Germann (arrived 6:39 pm), Jamie Tjaden, John Hurley, Layne Pike and Landon Doll

Members Absent: none

Guests: Mayor Ussery and City Administrator Zollinger

Jamie Tjaden called the regular monthly meeting to order at 6:34 pm.

Approve agenda for meeting: Jan. 10, 2024 Tjaden motion, Pike 2nd, motion passed 5-0.

Review member minutes of: Dec. 13, 2023 Tjaden motion, Doll 2nd, motion passed 5-0.

Reviewed warrants of: Dec. 13, 2023, Tjaden motion, Pike 2nd, motion passed 5-0.

Approve warrants for: Jan. 10, 2024, Pike motion, Hurley 2nd, motion passed 5-0.

Review financial reports of: Jan. 10, 2024 Tjaden motion, Doll 2nd, motion passed 5-0.

Program report: Director stated activities during Christmas break were well attended and included open gym basketball, gingerbread house and cookie decorating, crafts and dodgeball. The state recreation conference will be in Wichita the last week of January. Upcoming offerings for January include an adult volleyball tournament, crafts after school on Tuesdays and a family fun night. Basketball games are slated to finish January 20 and youth baseball/softball registrations will go out in February.

Old Business:

Director has again reached out to Jim Charles and Lonnie Stieben on the Clearwater Foundation Board about their thoughts on the future of operating Clearwater Wellness Center but has not received a reply. Tjaden will contact Charles in an attempt to find out their thoughts that will help direct Commission with their future plans. Pike will review original recreation facility drawing and discuss options with the individual who drew the blueprint to find possible ways to scale it down.

Members would like more information about the process of changing the name of Commission for all business functions. It is legally titled as Chisholm Trail Recreation Commission but approximately 20 years ago the director at the time informally changed it to Clearwater Recreation Commission. City Attorney has provided the legal steps necessary to change the names but could not elaborate on the steps needed once the name change has been approved. Director will contact auditor to ask the ease of creating a new ID with a new name while dealing with the federal government, what time of year is best to make the change and any other concerns from a financial standpoint.

Director has spoken with CMS Athletic Director about the installation process for lowering basketball goals at CIC gym. The apparatus that has been found would shorten the court by 4" on each end so it would require the goals be readjusted from the ceiling. CMS Athletic Director thought that could be done by USD 264 maintenance department but more information is needed about the process and the ability to move goals to keep the court the correct dimensions for play.

Members discussed the request from Archery Club for financial assistance for their program. With other organizations also possibly needing financial assistance, Germann suggested having an application process for Commission to follow for funding given to outside organizations. Pike stated Archery Club is a new program for students to participate in and Hurley said it is also open to adults to participate in as well. Pike made a motion, Germann 2nd, to purchase up to \$1,500 worth of archery equipment for Archery Club from category #54 (miscellaneous). Motion passed 3-2 (Pike, Germann, Hurley yea; Tjaden and Doll nay).

New Business:

Director presented members with 2023 year in review document that included financial information, participation numbers and photos of activities.

Ussery and Zollinger made presentation to Commission about the future of maintaining the sports complex. Zollinger reported estimates of the cost of City's maintenance for the prior year as well as approximate usage fee of \$24,000 each for USD 264 and Commission. Ussery's preference is to have Commission oversee maintenance of complex, whether that be fields only or entire complex is something Commission members would need to decide. Doll asked if the school had been contacted about maintaining the ball fields, Hurley said he had suggested to Ussery the Commission could fulfill those duties. Ussery said the City would still own the property while the Commission maintained the sports complex fields only or it could maintain the entire complex. Germann stated the Commission would like more information about the financial history of the fields and complex before making a decision on maintaining the some or all of the property versus paying a maintenance fee for the Commission's usage from April to June.

Director informed members of current 12-month CD rate at Emprise Bank of 5.25%, it was suggested to make two CDs of the same amount in case of an emergency where partial funds were needed. Hurley made a motion, Tjaden 2nd, to invest \$500,000 in two 12-month CDs (\$250,000 each) for 5.25% at Emprise Bank. Motion passed 5-0.

Adjournment at 9:15 p.m.

The next meeting will be February 7, 2024 at 6:30 PM in the library.

**Beki Zook
Recreation Director**