

**Clearwater Recreation Commission  
Minutes of Wednesday, June 19, 2024  
Held at Clearwater Public Library**

**Members Present:** Amanda Germann, Jamie Tjaden, John Hurley, Layne Pike and Landon Doll

**Members Absent:** none

**Guests:** Rob Glenn

**Amanda Germann called the regular monthly meeting to order at 5:03 pm.**

**Approve agenda for meeting:** June 19, 2024 Pike motion, Doll 2<sup>nd</sup>, motion passed 5-0.

**Review member minutes of:** May 8, 2024 Tjaden motion, Pike 2<sup>nd</sup>, motion passed 4-0.

**Reviewed warrants of:** May 8, 2024, Tjaden motion, Hurley 2<sup>nd</sup>, motion passed 5-0.

**Approve warrants for:** June 19, 2024, Tjaden motion, Pike 2<sup>nd</sup>, motion passed 5-0.

**Review financial reports of:** June 19, 2024 Hurley motion, Tjaden 2<sup>nd</sup>, motion passed 5-0.

**Program report:**

Director reported that blast ball finished on June 11, baseball and softball games ended on June 13 and a wiffleball home run derby is scheduled for June 26. The first Safe Sitter Babysitter Clinic was June 10 and the second clinic will be on July 8. Various activities with over 100 participants that have been offered in June include pillowcase decorating on June 3, Field Day on June 14 and bingo on June 17. On the administrative side, met with a representative of Busby, Ford & Reimer to provide necessary information for the audit to be completed. Investigated different options for insurance, Board would prefer to pay for annual coverage at one time and not finance throughout the year so Director will contact agent about that adjustment. Basketball goals have been installed by USD 264 staff in the CIMS gym and will be ready for use the upcoming basketball season.

**Old Business:**

Members continued to discuss options and locations for a recreational facility in Clearwater. Pike noted the State of Kansas now has the first right of refusal if school districts choose to sell their educational buildings and USD 264 is still exploring options to use the closed Elementary East building for a special education facility. Members asked if there was any update about the sports complex master plan including a recreational facility, Director noted that question was asked to city staff but never received a reply. Pike will also look into the status of sports complex master plan.

Members discussed the request from the Clearwater Mayor for one mill of Commission funding going to the city. They were all in agreement that it is not in the Commission's best interest to give one mill without approval of where funds would directly be allocated. Director said Clearwater city staff was again contacted to provide park budget and specifically what is spent to maintain sports complex. Director was not given any financial information and Germann noted from previous communication with Mayor and city staff it was also not given to Commission at that time. Pike would like a detailed plan of how any funding given to the City would be utilized. Hurley voiced his hesitancy about committing to maintaining property without first seeing the long-term plans for the complex and any improvements that may be made. Tjaden questioned if this mill would be automatically given each year or would a new request be made each year. Doll would like detailed financials from City as to what their current expenditures are. As all members were in agreement, Germann stated no action would be taken on the City's request for one mill due to concerns about how the mill would be spent as the Board is solely responsible for the monies given to the Rec Commission from taxpayers.

Members finalized allocations for 2024-2025 proposed budget. Germann made a motion to adopt a resolution to exceed the revenue neutral rate for the Chisholm Trail Recreation Commission 2025 proposed budget. Pike 2<sup>nd</sup>. Motion passed 4-1 (Hurley nay).

**New Business:**

After a discussion regarding entry fees for Commission events and activities, Hurley made a motion to remove entry fees for all Commission sponsored activities and events. There was no second. Hurley then made a motion to reduce entry fees by \$10 for those participating in the youth volleyball, basketball, baseball and softball leagues. Tjaden 2<sup>nd</sup>. Motion passed 5-0. (Youth leagues for volleyball are 3<sup>rd</sup>-6<sup>th</sup> grade, basketball 1<sup>st</sup>-6<sup>th</sup> grade and baseball/softball ages 5-14).

Germann requested executive session for ten minutes at 7:16 pm to discuss non-elected personnel. At 7:26 pm, Pike requested another ten minutes for executive session to discuss non-elected personnel. Meeting resumed at 7:26 pm. No action taken.

Glenn introduced himself to the Board as the individual who prepped the fields and was also a field supervisor for games. After a military deployment, he is going back into teaching and enjoyed his time working with the high school umpires. He noted Director had recruited not only good umpires but also good coaches and the spectators for Clearwater Rec teams were very positive during the season.

**Adjournment at 7:42 p.m.**

**The next meeting will be July 9, 2024 at 5:30 PM in the library.**

**Beki Zook - Recreation Director**